



## INTRODUCTION

WPO, or workplace organization, is a fantastic way to streamline operations and cut down on non-value-added activities (NVAs), which assist identify issues early and increase output significantly.

A disorganized workplace is the single biggest obstacle to a productive workflow. Many firms have implemented this method in the modern era and have seen increases in productivity and profitability. It has also benefitted in - More workplace utilization, precise inventory, a professional appearance, and higher worker morale and hence a must for all.

This program shall facilitate employing WPO in the work and generate significant productivity improvement roadmap.

## FOCUS AREAS

### Part 1- for objectives 1 and 2 (Duration: 2 hours)

- Ice breaking and requirement analysis of participants
- Introduction to "Lean Organization" & Evolution of WPO
- Concept of various disciplines in WPO, along with 5S and its application examples in industries.
- Determine WPO hurdles count using 'Hurdle Meter'

### Part 2 -for objectives 3 and 4 (Duration: 4 hours)

- Implementation of WPO- Approach, Team, Strategies, Audit, Monitoring and control, Report making.
- WPO Supporting advanced blend of JH (Jishu Hosen), TQM, Kaizen, Kanban, Poka Yoke, MUDA, VSM, etc.(Problem solving)
- Determine your NVA count in percentage (This will explore the potential for productivity improvement)
- Case discussions, Quizzes, Activities and Presentation, Test and conclusion

## KEY TAKE AWAYS

### Upon completion of this course the participant will be able to:

- Identify process hurdles, Measure the hurdle count through our specially designed 'Hurdle Meter'.
- Generate Motivating factors to counter the hurdles.
- Find the NVA (non-value-added activities) percentage in the organization, using 'NVA Scale' with 7 NVAs commonly faced in an organization.
- Understand how a productivity be increased significantly by establishing WPO in a small-time investment.

## FEE PER PARTICIPANT (PER LOGIN)

**Rs. 3750/-**

+18% GST

**IMTMA Members/ Micro Companies/ Individuals/  
Educational Institutions / Students/ IMTMA Non  
Members/ Others**

**USD 150/-**

**Overseas Participants**

**Group Concession : 10% for 3 to 5 and 30% for 6 and more delegates being nominated from the same company**

## PARTICIPANT PROFILE

Proprietors and Top management of MSMEs / Staff members in Production, Design, Quality Control and Service departments. / Entrepreneurs of **Job & Batch production Manufacturing category MSME industries.**

## FACULTY

**Er.Dhananjay M. Apte**- Licentiate Engineer. 1991 batch. M.E.(Mech.), Six Sigma MBB, Pune University topper-NMCT, Rewarding 30 Years Experience in Quality, Sales, Process. Projects in Industry & Education. Delivered 24,000 + Training Hours. Published Engineering & Management Articles, Books & Papers. Creator of Task Management- mini ERP software. Recipient of Shikshan Rattan Puraskar, Best Teacher Award (Times of India -Sept. 2004). Many rewarding feedback from Industries & Institutions including appreciations from Ms.Anu Aga (Thermax ) , Mr.P.P.Chhabria (Finolex ) and Dr.Vasantrao Gowarikar. High impact Trainer with 500 + google reviews scoring 4.8 points out of 5.0. And also a Panelist, Interviewer, Mentor, Curriculum Advisor, Guide, Socialist & Singer.

### For Registration Contact

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